

Step # 5 **MLS INPUT FORM**

Fill out **COMPLETELY** and fax to us at 866-232-1618 with all other steps
Each field that is not completed will delay your order so please be thorough.

NAME	LIST PRICE\$
ADDRESS	ZIP
CITY	COUNTY
STATE	ACERAGE
SUBDIVISION	ANNUAL TAXES CITY\$ COUNTY\$
TOTAL # BEDROOMS	# MAIN FLOOR BEDROOMS:
# FULL BATHS # HALF BATHS	LEVEL OF ½ BATH:
FULL BATHS 1 ST LEVEL:	FULL BATHS 2 ND LEVEL:
# STORIES: (above ground)	# FIREPLACES & LOCATION(S)
TOTAL LIVING SQUARE FOOTAGE:	MAIN: 2 ND : OTHER:
(NOT INCLUDING GARAGE)	
Sq. FT. SOURCE: (must be verifiable, circle one)	APPRAISAL TAX BLD. PLN OWNER
HANDICAP AMENITIES(circle 1) Y or N	YEAR BUILT:

ROOM	DIMENSIONS (feet only)	WHAT LEVEL	INFO (CIRCLE)
LIVING 1	X		Combo, F/P, Formal, Separate
LIVING 2	X		Combo, F/P, Formal, Separate
LIVING 3	X		Combo, F/P, Formal, Separate
FORMAL DINING	X		Combo, Formal, Separate, None
BREAKFAST	X		
KITCHEN	X		Country, Eat-in, Nook, Pantry
MASTER #1	X		ComboTub/ Shower,Whirlpool tub Walk-In Closet, Suite
BED #2	X		Bath,Walk-In Closet
BED #3	X		Bath, Walk-In closet
BED #4	X		Bath, Walk-In closet
BED #5	X		Bath, Walk-In closet
STUDY	X		
UTILITY	X		
OTHER ROOM	X		Office, Media, Over Garage, Inlaw
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HOME INFORMATION CIRCLE ALL THAT APPLY:

Type: Site Built **Style:** Colonial **Lot #:** _____ **Total Rooms:** _____
Zero Lot Line Contemporary
Modular Victorian
Manuf-Home Rustic
Manuf-Foundation Log
 Tudor
 Cottage
 Traditional
 Other _____

Stories: _____ **Built Info:** New, Historic, Existing, Renovated, Model, To be built
(above ground)

Construction: Full Brick **Ext. Trim:** Aluminum **Basement Type:** None **Desc:** Crawl
 Partial Brick Vinyl Full Apartment
 Frame Hardboard Partial Finished
 Log Wood Other Slab
 Siding Fiber Cement Unfinished
 Stone Asbestos
 Stucco

Roof: _____ **Lot Desc:** Level
 Slope
 Other _____

Floors: Carpet **Master Bath Type:** Combo tub/shower **Master Ba.Desc:** Ceramic Tile
 Tile Shower only Double Vanities
 Fin-wood Sep. shower & tub Suite
 Parquet
 Vinyl
 Marble

Interior: Air filter **Fence:** Privacy **Pool:** Above Ground **Patio/Deck:** Deck
(that stay) Ceiling Fan Chain Indoor Covrd Deck
Dehumidifier Partial Inground Covrd Patio
Ex. Closets Dog Run Community Patio
Hot tub None Covrd. Patio
Intercom Scrnd. Patio
Redecorated Scrnd. Deck
Smoke Det. Covrd. Porch
Storage Porch
Wetbar
Walk-in Closets
F/P Gas logs
F/P wood burning
Water Filter

Other: Barn
(that stay) Garage Openers
Gas grill
Sprinkler sys.
Storage Bldg.
Stable

Appliances: Dishwasher
(that stay) Disposal
Trash Compactor
Microwave
Washer / Dryer
Refrigerator
Freezer

Cooking: Gas range cooktop
(that stay) Gas range built-in
Elec range cooktop
Elec. Range Built-in
Gas Single Oven
Elec Single Oven
Gas/Elec Double Oven

Energy: Attic Fan
Inst. Hot water
F/P insert
Insulated glass
Solar heat
Solar water
Storm doors
Storm windows
Tennis courts
Underground Util.

Other: Balcony
(that stay) Dish
Security system
Water Front
Lake Front
Dock Permit
Floating Dock
Mountain Views
Lake View
Water View

Community: Clubhouse
Fitness Ctr.
Gated
Golf course
Park
Playground
Pool

Water: Public Water
Other
Spring
Well
None

Sewer: Other
Septic
Public Sewer
None
Septic Avail.
Sewer Avail.

Cooling: Electric
Gas

Heat: Electric
Gas
Coal
Oil
Propane
Solar

Water Heater: Gas
Electric

Cooling Sys: None
Central
Attic fan
Dual
Fan
None
Window

Heat Sys: Central
Floor heaters
Furnace
Heat Pump
Baseboard
None
Other: _____

SCHOOL DIST: _____ **We must have the name of the school district &**
ELEM: _____ **school names we can not enter the listing with out it!!**
MIDDLE: _____
HIGH: _____

Seller(s) understand that the property information will be included in the MLS and represents that the information is correct to the best of the Seller(s) knowledge:

Signature(s) _____ Date: _____