

Step # 5 **MLS INPUT FORM**

Fill out **COMPLETELY** and fax to us at 866-232-1618 with all other steps
Each field that is not completed will delay your order so please be thorough.

NAME	LIST PRICE\$
ADDRESS	ZIP
CITY	COUNTY
STATE	MLS AREA
SUBDIVISION	ANNUAL TAXES \$ CITY \$ COUNTY
TOTAL # BEDROOMS	# MAIN FLOOR BEDROOMS:
# FULL BATHS # HALF BATHS	LEVEL OF ½ BATH:
FULL BATHS 1 ST LEVEL:	FULL BATHS 2 ND LEVEL:
# STORIES: (above ground)	# FIREPLACES & LOCATION(S)
TOTAL LIVING SQUARE FOOTAGE:	MAIN: 2 ND : OTHER:

(NOT INCLUDING GARAGE)

Sq. FT. SOURCE: (must be verifiable, circle one)	APPRAISAL TAX BLD. PLN OWNER
HANDICAP AMENITIES(circle 1) Y or N	YEAR BUILT: _____

ROOM	DIMENSIONS (feet only)	WHAT LEVEL	INFO (CIRCLE)
LIVING 1	X		Combo, F/P, Formal, Separate
LIVING 2	X		Combo, F/P, Formal, Separate
LIVING 3	X		Combo, F/P, Formal, Separate
FORMAL DINING	X		Combo, Formal, Separate, None
BREAKFAST	X		
KITCHEN	X		Country, Eat-in, Nook, Pantry
MASTER #1	X		ComboTub/ Shower, Whirlpool tub Walk-In Closet, Suite
BED #2	X		Bath, Walk-In Closet
BED #3	X		Bath, Walk-In closet
BED #4	X		Bath, Walk-In closet
BED #5	X		Bath, Walk-In closet
STUDY	X		
UTILITY	X		
OTHER ROOM	X		Office, Media, Over Garage, Inlaw
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HOME INFORMATION CIRCLE ALL THAT APPLY:

Type: Site Built **Style:** Colonial **Lot #:** _____ **Total Rooms:** _____
Zero Lot Line Contemporary
Modular Victorian
Manuf-Home Rustic
Manuf-Foundation Log
 Tudor
 Cottage
 Traditional
 Other _____

Stories: _____ **Built Info:** New, Historic, Existing, Renovated, Model, To be built
(above ground)

Construction: Full Brick **Ext. Trim:** Aluminum **Basement Type:** None **Desc:** Crawl
 Partial Brick Vinyl Full Apartment
 Frame Hardboard Partial Finished
 Log Wood Other Slab
 Siding Fiber Cement Unfinished
 Stone Asbestos
 Stucco

Roof: _____ **Lot Desc:** Level
 Slope
 Other _____

Floors: Carpet **Master Bath Type:** Combo tub/shower **Master Ba.Desc:** Ceramic Tile
 Tile Shower only Double Vanities
 Fin-wood Sep. shower & tub Suite
 Parquet
 Vinyl
 Marble

Interior: Air filter **Fence:** Privacy **Pool:** Above Ground **Patio/Deck:** Deck
 Ceiling Fan Chain Indoor Covrd Deck
 Dehumidifier Partial Inground Covrd Patio
 Ex. Closets Dog Run Community Patio
 Hot tub None Covrd. Patio
 Intercom Scrnd. Patio
 Redecorated Scrnd. Deck
 Smoke Det. Covrd. Porch
 Storage Porch
 Wetbar
 Walk-in Closets
 F/P Gas logs
 F/P wood burning
 Water Filter

Other: Barn
Garage Openers
Gas grill
Sprinkler sys.
Storage Bldg.
Stable

Appliances: Dishwasher
Disposal
Trash Compactor
Microwave
Washer / Dryer
Refrigerator
Freezer

Cooking: Gas range cooktop
Gas range built-in
Elec range cooktop
Elec. Range Built-in
Gas Single Oven
Elec Single Oven
Gas/Elec Double Oven

Energy: Attic Fan
Inst. Hot water
F/P insert
Insulated glass
Solar heat
Solar water
Storm doors
Storm windows

Other: Balcony
Dish
Security system

Community: Clubhouse
Fitness Ctr.
Gated
Golf course
Park
Playground
Pool
Tennis courts
Underground Util.

Water: Public Water
Other
Spring
Well
None

Sewer: Other
Septic
Public Sewer
None
Septic Avail.
Sewer Avail.

Cooling: Electric
Gas

Heat: Electric
Gas
Coal
Oil
Propane
Solar

Water Heater: Gas
Electric

Cooling Sys: None
Central
Attic fan
Dual
Fan
None
Window

Heat Sys: Central
Floor heaters
Furnace
Heat Pump
Baseboard
None
Other: _____

SCHOOL DIST: _____ **We must have the name of**
ELEM: _____ **the School district and**
MIDDLE: _____ **school names we can not enter the listing with out it!!**
HIGH: _____

Seller(s) understand that the property information will be included in the MLS and represents that the information is correct to the best of the Seller(s) knowledge:

Signature(s) _____ Date: _____